

## OKANAGAN LANDING & DISTRICT

Community Association



### **HALL RENTAL ANNOUNCEMENT #3– RE. Coronavirus**

Updated March 19, 2020

Okanagan Landing and District Community Association is a registered charity with our mission being “To promote recreational, educational and cultural activities in Okanagan Landing and District area; and to provide suitable buildings and grounds for the furtherance of such objectives.” Virtually our only source of revenue is renting our facility for private functions. As you know we are heading into what is expected to be a very tough and extended economic slowdown. No one could have reasonably expected to what level this would occur and the emotional and societal impacts on everyone.

The volunteer Board of Directors has been trying to adapt and make decisions. The rate of change since our last emergency Board meeting only one week ago is mindboggling and the pace is continuing. Last week we took a moderate step in relaxing the cancellation policy that everyone has signed as part of their rental agreement. Arguably no one would have anticipated what is happening and our policy was geared toward managing the financial risk to the Association. The world has changed since last week and we see that a further adjustment is required.

**Effective immediately the policy change for the remainder of 2020 will allow rescheduling OR cancellation up to 2 weeks before the event for a full refund subject to a \$100 administration fee.**

We will waive this 2-week period for all events before May 30, 2020. This \$100 charge is to offset our Associations’ expenses for booking and cancelling the event. We implemented the 2-week advance notice to allow some level of certainty for those wanting to wait and see how this unfolds over the coming weeks.

On a personal note, please do appreciate the fact that these are unprecedented times and that verbal and written abuse to our booking agent, who is acting as the Board directs, will not be tolerated and subject to events being cancelled at the Board discretion.

Thank you and take care of yourself and everyone around you.

Cyril Karvonen  
President, Okanagan Landing and District Community Association

**Any issues should be emailed to [info@okanaganlanding.com](mailto:info@okanaganlanding.com), to be addressed by the Board of Directors.**